

MINUTES OF MEETING

School: Carlton Standhill Infants' School
Meeting title: Meeting of the School Review Committee
Date and time: Wednesday, 23 January, 2019 at 6.00pm
Location: At the school

Membership
'A' denotes absence

Mrs J Bucknall (chair)
Mrs R Ward
Mrs E Fletcher
Mrs J Clarke
Mr P Astill
Mr C Worrall
Mrs S Ghattaora (headteacher)

In attendance Miss J Waldrom (minuting secretary)

Action

SRC/01/19 Apologies for absence

There were no apologies for absence.

SRC/02/19 Declaration of interest

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

SRC/03/19 Minutes of the last meeting

The minutes of the last meeting held on Wednesday, 26 September, having been previously circulated, were confirmed as a true record and signed by the chair.

SRC/04/19 Matters arising

SRC/14/18 School development progress

In response to a question from Mr Astill, the headteacher informed governors that the supply play worker had covered lunchtimes and play times and was now working with two Reception children which was having a large impact.

SRC/26/18 School Development Plan review 2017-18 – Priority Three

The headteacher reported that lottery funding was obtained and that Phase 3 of the outdoor area had been completed.

SRC/05/19 Behaviour principles – governor discussions

A model Behaviour policy from The Key was previously circulated and governors asked to consider this as although the school had a behaviour policy, there were no behaviour principles.

Governors attention was drawn to the behaviour principles appended to the document, which were as follows:

- Every child has the right to learn but no child has the right to disrupt the learning of others
- All members of the school community should be free from discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010
- We seek to give every child a sense of personal responsibility for their own actions

These were discussed and it was noted that none of the above were included in the current Behaviour policy.

The headteacher stated that she wished to review and update the current policy with governor input. She planned to draft a new Behaviour policy with input from staff, which she would present to the next meeting of the committee for comments. **HT**

SRC/06/19 SEN updates

A SEN and disabilities report had been circulated previously and the contents were noted. The headteacher informed governors that there were currently 16 pupils on the school SEND register and that the main areas of need were as follows:

- communication and interaction 12 pupils (75%)
- sensory and physical 1 pupil (6%)
- social, emotional and mental health 2 pupils (13%)
- cognition and learning 1 pupil (6%)

The headteacher reported that half of the pupils with communication and interaction needs were in Reception and that the highest proportion of SEN pupils were in classes taught by the senior leaders (deputy headteacher or SENCo).

The school received HLN funding for one pupils. An education, health and care plan has been requested and if successful a place at special school would be requested. This pupil required full time one to one support and two to one for changing and transfers.

The school received AFN high level funding for another pupil who required full time one to one support, although this pupil would transfer to the Junior School at the end of this academic this year.

The headteacher reported that Miss Sudbury had been successful in passing her SENCo qualification and governors asked the headteacher to pass congratulations on to Abbie for this achievement. **HT**

SRC/07/19 Progress and attainment update

An attainment and progress summary for Autumn 2 for Years 1 and 2 had been circulated previously and the contents were noted.

Foundation Stage data on entry was examined, and the headteacher reported that this showed that the current cohort were more able than the previous two cohorts.

The headteacher explained that the Year 1 data was for all Year 1 pupils including those in the Foundation class.

Mr P Astill left the meeting at 6.23pm and returned at 6.36pm.

Year 1

Attainment

Reading

- 67% working within Year 1 curriculum, with 73% having achieved Early Learning Goals (ELG)
- 12 pupils (27%) exceeding but need to progress at this accelerated rate if this level of attainment is to continue
- girls attainment is better than boys at age related expectation (ARE). 71% compared to 62%
- pupil premium children are attaining significantly less than their peers at 50% compared to 69%

Writing

- 53% working within Year 1 curriculum, with 69% having achieved ELG
- 6 pupils (13%) exceeding but need to progress at this accelerated rate if this level of attainment is to continue
- girls attainment is better than boys at ARE. 64% compared to 46%
- pupil premium children are attaining significantly less than their peers at 33% compared to 59%

Maths

- 65% working within Year 1 curriculum, with 80% having achieved ELG
- 7 pupils (16%) exceeding but need to progress at this accelerated rate if this level of attainment is to continue
- girls attainment is significantly better than boys at ARE. 71% compared to 58%
- pupil premium children are achieving in line with their peers at 67%

Progress

Reading

- average progress is at least good at 1.476 for the term (expected to be 1.0)
- 66% of pupils have made accelerated progress
- boys have made slightly less progress than girls at 1.33 compared to 1.62
- pupil premium children have made the expected progress and are in line with their peers

Writing

- average progress is good at 1.16 for the term (expected to be 1.0)
- 43% of children have made accelerated progress
- boys have made slightly less progress than girls at 1.03 compared to 1.31
- pupil premium children have made the expected progress and are in line with their peers

Maths

- average progress is good at 1.3 for the term (expected to be 1.0)
- 48% of pupils have made accelerated progress
- boys have made slightly less progress than girls at 1.15 compared to 1.48

- pupil premium children have made the expected progress and are in line with their peers at 1.3

Actions

A number of timetable changes had been made to accommodate the following:

- whole school phonics (nine groups) with no child to move from phase 5 until spelling is secure
- all Year 1 pupils to have a daily writing expectation, and pure Year 1 class to have a focussed session daily with either TA or class teacher
- Switch-On Reading for SEN pupils
- literacy volunteer to support pupil premium pupils
- White Rose Maths to continue
- teachers to update active learn activities
- Numicon continue to be implemented

The headteacher added that five teachers were teaching phonics and four TAs now had a group for this with playtime having been moved to accommodate the change.

Mrs Fletcher enquired regarding timetable changes. The headteacher replied that she, Miss Randall (deputy headteacher) and Miss Sudbury (SENCo) met weekly to discuss and implement ideas.

Year 2

Attainment

Reading

- 52% working within Year 2 curriculum, with 72% having achieved ELG
- 12 (27%) exceeding but need to progress at this accelerated rate if this level of attainment is to continue (only two were exceeding at end of FS2)
- girls attainment is slightly better than boys at ARE (54% compared to 50%)
- pupil premium children attaining significantly less than their peers at 27% compared to 61%

Writing

- only 43% working within the Year 2 curriculum. 37% achieved ELG in writing (developing or secure) with a further 29% who attained ELG low. (Attainment for this half term is in line with that attained at end of FStage)
- Two (5%) of pupils are exceeding (Nil exceeding at end of FS2)
- girls attainment is slightly better than boys at ARE. 58% compared to 55%
- pupil premium children are attaining significantly less than their peers at 8% compared to 55%

Maths

- 73% working within Year 2 curriculum. 68% achieved ELG (12 of these (27%) were ELG low) therefore children have made at least good progress
- Seven (16%) are exceeding but need to progress at this accelerated rate if this level of attainment is to continue (Nil exceeding at end of FS2)
- girls attainment is slightly better than boys at ARE. 75% compared to 70%
- pupil premium children are attaining significantly less than their peers at 45% compared to 82%

Progress

Reading

- average progress for Year 2 children is at the expected level at 1.01
- 35% of pupils have made accelerated progress
- boys have made significantly less progress than girls at 0.82 compared to 1.17
- pupil premium children have made less than the expected progress at 0.64

Writing

- average progress for Year 2 children requires improvement at 0.7
- 53% of pupils have not made the expected progress
- boys have made slightly more progress than girls at 0.76 compared to 0.67
- pupil premium children have made significantly less than the expected progress at 0.29 and half a term less progress than their peers

Maths

- average progress is good at 1.3 for the term (expected to be 1.0)
- 48% of pupils have made accelerated progress
- boys have made slightly less progress than girls at 1.15 compared to 1.48
- pupil premium children have made the expected progress and are in line with their peers at 1.3

Actions

A number of timetable changes had been made in response to the above data, which were:

- whole school phonics (nine groups) with no child to move from phase 5 until spelling is secure
- all Year 2 pupils to have a daily writing expectation, to develop further writing opportunities
- Switch-On Reading for SEN pupils
- literacy volunteer to support pupil premium pupils
- continue White Rose Maths
- teachers to update active learn activities
- Numicon continue to be implemented

Mrs Bucknall enquired if staff liked White Rose Maths, and Mr Worrall confirmed that pupils liked it.

SRC/08/19 Attendance

An attendance report for the 2018 autumn term had been previously circulated, and the headteacher reported that attendance was good at 97.1% which was 0.4% higher than at the same time last year.

Governors were informed that the majority of absence was due to illness, and that unauthorised absence had fallen by 0.2% with no holidays during term time having been authorised.

Girls attendance in all year groups was better than boys (98% compared to 96.3%) with boys having a higher percentage of unauthorised absence (1.3%) when compared to girls (0.5%).

Attendance figures for free school meals pupils showed that non-FSM attendance was better than FSM attendance in all year groups, with FSM pupils having more illness-related absence than non-FSM pupils.

It was noted that non-FSM pupils had more absence due to holidays than FSM pupils.

The headteacher added that figures for pupil premium and SEN pupils showed a similar picture to FSM pupils.

Attendance sheets were sent out to every family, and letters were sent to 23 sets of parents whose child had less than 95% attendance, with a second letter to be sent at half term if there was no improvement.

Certificates were given out to pupils with 100% attendance.

SRC/09/19 Determination of confidentiality of business

Governors considered whether anything discussed during the meeting should be deemed confidential. It was

resolved

that nothing discussed was of a confidential nature.

SRC/10/19 Date of next meeting

The next meeting will be held on Wednesday, 5 June, 2019 at 6.00pm.

The meeting closed at 7.00pm.

Signed(chair) Date

JW/ls